

Guidelines for Trainer feedback- Voice

Voice and speech:

- **Body-tone and muscle-tone?**
 - What is their position / How do they sit while speaking?
 - How is the tone while speaking- too soft, too loud?
- **How they use their voice?**
 - How do they manage their breathing while speaking?
 - Do they speak with their natural voice?
 - What about the resonance of the voice?
 - What music do they use in comparison with the common use in their country (abstract)?
 - What about the tempo?
 - What about the loudness?
 - What about using dynamic parameters to structure the text (Ability to change and use tempo, melody, loudness, pauses, tune to fill the texts with content and life)
 - What about the clearness of the voice
 - All in all, impression of the voice?
- **How do they speak?**
 - Articulation?
 - Stumbling or hesitating (speaking too fast)
 - Does Speech speed go along with the content?
 - Do the presenter speak to the audience?
 - Do they mean what they say?
 - Is music interesting and along with the content?
 - Are they developing the structure while speaking?
 - All in all impression of the speech?
- **How do they read a written text?**
 - Ability to read a sentence first and speak it then to an audience
 - How about the rhythm and stream of reading and speaking?
 - How about capturing the content while speaking?
 - What about the spoken text at all? Does it sound like real speech or like reading?

- **Abilities to manage the fear of making mistakes?**

What about the inflection on voice and speech?

How do they work with mistakes, unexpected problems?

All in all, do they have the ability to be a good and suitable communication partner for a listener?